



MCDM Turn-In & Issue



Customer contacts Project Code Manager (PCM)
at 737-4391/4418 to coordinate turn-in & issue



PCM will schedule and confirm date and time with
customer



Customer will execute MCDM turn-in & issue "In-
Person with materiel" at USAMMC-K Warehouse



Example Assumption Of Command Orders



110519113500_0001.pdf - Adobe Acrobat Pro

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DEPARTMENT OF THE ARMY
HHD 94TH MILITARY POLICE BATTALION

Unit #15709
APO AP 96205-0709

REPLY TO
ATTENTION OF:

EAPB-NHQ

20 November 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Assumption of Command

By authority of paragraph 2-3a, AR 600-20, the undersigned assumes command of Headquarters and Headquarters Detachment, 94th Military Police Battalion, (WBW6AA) APO AP 96205-0709, effective 20 November 2009.


GARY D. JONES
CPT, MP
Commanding

DISTRIBUTION:

- 1 - Cdr, 501st SBDE, APO AP 96260-5476
- 1 - Cdr, 8th ARMY G-1, APO AP 96205-0089
- 1 - Cdr, HHD, 94th MP Bn, APO AP 96205-0709



Example DA Form 1687



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NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES <small>For use of this form, see DA PAM 710-2-1. The proponent agency is DCS, G-4.</small>				DATE 25 APR 2011	
ORGANIZATION RECEIVING SUPPLIES HHHD, 94th MP BN, Unit #15709				LOCATION USAG Yongsan APO AP 96205	
LAST NAME-FIRST NAME-MIDDLE INITIAL		SOCIAL SECURITY NUMBER	AUTHORITY		SIGNATURE AND INITIALS
			REQ	REC	
Hayes, Dennis M. Jr		Dexos 20111207	X	X	 DM Hayes
XXXX Not Used XXXX					
AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER					
THE UNDERSIGNED HEREBY <input checked="" type="checkbox"/> DELEGATES TO <input type="checkbox"/> WITHDRAWS FROM THE PERSON(S) LISTED ABOVE.					
THE AUTHORITY TO: Turn-In and Receive Medical Chemical Defense Material					
REMARKS IISAMMC-K(USA Medical Material Center-Korea) CP CARROLL BLDG 709					
I ASSUME FULL RESPONSIBILITY					
UNIT IDENTIFICATION CODE WBW6AA		DODAAC/ACCOUNT NUMBER W81126			
LAST NAME-FIRST NAME-MIDDLE INITIAL		GRADE	TELEPHONE NUMBER	EXPIRATION DATE	SIGNATURE
Jones, Gary D.		O-3	724-6165	3 JUN 2011	

DA FORM 1687, JAN 1982

EDITION OF DEC 57 IS OBSOLETE.

APD PE v3.02



Example MTOE



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PREPARED ON 12-FEB-2008 19:12

CATEGORY CODE 2

AMSCO 11301100

ITSB, (LIGHT TROPO) - MTOE

PAGE 1

APPROVED DOCUMENT

CMD G6
DOCNO 11615AG607
CCNUM 0109

SECTION II - PERSONNEL

RECAPITULATION BY IDENTITY

IDENTITY	REQ 100	AUTH 100	REQ 200	AUTH 200	REQ 300	AUTH 300	REQ 400	AUTH 400	REQ 500	AUTH 500	REQ 600	AUTH 600	REQ 700	AUTH 700	REQ 800	AUTH 800	REQ 900	AUTH 900	REQ TOT	AUTH TOT
OFFICER	11	11	8	8	4	4	0	0	0	0	0	0	0	0	0	0	0	0	23	23
WARRANT	5	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5
ENLISTED	40	40	224	224	126	126	0	0	0	0	0	0	0	0	0	0	0	0	390	390
TOTAL	56	56	232	232	130	130	0	0	0	0	0	0	0	0	0	0	0	0	418	418

Sample



Example Unit Strength Memorandum



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DEPARTMENT OF THE ARMY
94th MILITARY POLICE BATTALION
Unit #15709
APO AP 96205-5709

REPLY TO
ATTENTION OF:

EANC-SPB-P

26 April 2011

MEMORANDUM FOR RECORD

SUBJECT: Unit Strength

1. The purpose of this memorandum is to verify the unit strength to include mission essential civilian and KATUSAs.

CATEGORY
Officer
Warrant Officer
Enlisted
Katusas
MEC/BEC

AUTHORIZED
33
2
720
268
0

ASSIGNED
X21
268

TOTAL
1029
1029

2. Point of contact for this memorandum is the undersigned at 724-6169.

AMANDA S. MEHOLICK
CPT, AG
BATTALION S1