

TEWLS Frequently Asked Questions

1. What level of TEWLS access do I need to apply for to see equipment and set configurations?

The system access request will be for Display Only. Fill in the attached 2875

2. Will I need any additional software loaded onto my computer to use TEWLS?

No, you will be able to access all transactions via the web application.

3. What training do I need to take before I get access to TEWLS?

For the below courses go to: <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>

- *DML-ES SAP 100 OVERVIEW*
- *DML-ES SAP 101 BASIC NAVIGATION*
- *DML-ES SAP 102 REPORT OUTPUT*

For the below courses go to: <https://www.atrrs.army.mil/atrrscc/>

- *TEWLS201 MATERIAL MANAGEMENT OVERVIEW*
- *TEWLS301 WAREHOUSE MANAGEMENT OVERVIEW*
- *TEWLS401 SALES AND DISTRIBUTION OVERVIEW*

You MUST complete the course surveys prior to receiving your certificates of completion.

4. Does my supervisor need to be a specific rank/grade to approve me?

There is not a rank requirement for the supervisor.

5. How long is my account good for?

If you log in at least every 29 days, the account will be good indefinitely. There are no reminder notifications. We recommend setting a calendar invite in your Outlook to help you remember to log in regularly. **At 30 days, the account locks and at 90 days the account will be deleted.**

6. Who should have an account?

While any service member can request an account, we recommend that medical supply personnel, PBOs, medical device maintenance managers, and supply sergeants are the primary personnel that we recommend get an account to gain access.